**TOWN OF AMITY PLANNING BOARD**

 **Meeting Minutes**

 **November 17, 2022**

 **APPROVED**

The meeting was called to order at 7PM at the Town and Village Hall. Those present were W. Skinner, J. Clouse, G. Hanchett, D. Serra. Excused: J. Maynard, P. Van Dyke.

***Pledge of Allegiance*** was led by W. Skinner

***Approval of Minutes*** Motion to approve the minutes from the 10-13-2022 meeting by D. Serra; second by J. Clouse; Vote: Yes – 4; No -0 Motion carried.

***Vouchers*** W. Skinner provided vouchers for planning board members to sign and turn in to the bookkeeper.

***New Business***

***Mattress Express Sign Permit*** W. Skinner presented the NYSDOT sign application information for review regarding a freestanding billboard-type structure. NYSDOT required sign permit approval from the town before it could approve said sign on a state highway. J. Clouse will deliver a sign permit application to the businessowner; pending submission of the application, the planning board will review the information and notify businessowner of decision.

***Old Business***

***Comprehensive plan*** W. Skinner provided an update on the progress of the comprehensive plan. She reported on the comments of the public hearing held on 11-14-2022; she also reported on the actions of the special meeting held on 11-14-2022, at which the planning board referred the draft of the plan to town board for final actions. The town board passed a resolution to refer the draft to the Allegany County Planning Board for approval. W. Skinner attended the meeting of the ACPB on November 16th, where the plan was reviewed, and questions and comments were presented. Minor edits were suggested by the ACPB, which will be incorporated into the draft. The ACPB approved the comprehensive plan draft, and sent a notice of approval to the town board. The town clerk sent letters to the appropriate agencies stating the town’s intention to act as lead agency on the SEQR, and is awaiting comment from the same. The town will do the SEQR if there are no contesting responses. The town will set their public hearing on the comprehensive plan some time in December.

***Belvidere Project*** G. Hanchett shared that she is not aware of any major developments at the Belvidere site at this time. There has been some discussion about what entity would be paying to put in a road at the site. No confirmation of a hotel development has been shared.

***Other ??***

 ***Business Directory Review for next meeting*** W. Skinner recommended that the Business Directory be updated to reflect any new businesses that have opened, or that have closed, or changed. Planning board members should be ready to provide a list at the next meeting.

 W. Skinner also recommended preparing a list of goals for the upcoming year.

***Next Meeting -- December 15, 2022 @ 7PM***

***Adjournment*** A motion to adjourn was made by D. Serra; seconded by G. Hanchett; Vote: Yes -4; No-0; meeting adjourned at 8:25PM.

Respectfully submitted,

Wendy Skinner